

ABOUT US

Sime Darby Plantation Ecogardens is an eco-friendly retreat in the heart of Carey Island, Selangor. We showcase Sime Darby Plantation's history, its sustainability efforts, and the benefits of the oil palm industry.

We offer cohesive hospitality and learning experiences such as:

- Lean Six Sigma, Communication, EQ and The SEED Programme
- Accommodations, dining, ballroom, training, and meeting facilities
- The Plantation Museum and classic colonial heritage bungalow retreat
- 18-hole Carey Island Golf Course, cycling track, as well as an Outdoor Challenge Camp

The Skills Enhancement & Employee Development (SEED) Programme is a comprehensive development programme designed to address key competencies required to nurture and strengthen participants' skills-set to perform their job, stay relevant and remain competitive in the high-demand business environment.

The programme encourages participants to revisit and reflect on their perspectives, capabilities and performance as employees in the organization. It provides participants with a one-stop learning platform to learn, unlearn and relearn; it delivers via various blended learning sessions and focuses on experiential learning activities to ensure effective learning.

The essential modules are categorized into three main themes:

- Discover Yourself
- Build Your Capabilities
- Be A Leader

WHY CHOOSE US

- ✔ Provides customized training packages
- ✔ Our content is current and relevant
- ✔ We concentrate on the practicalities
- ✔ We have an expert trainer
- ✔ A flexible choice of venue and style

WHERE TO FIND US

-  [sdpecogardens](#)
-  [EcoGardens](#)
-  [Sime Darby Plantation Ecogardens](#)
-  [palmecogardens.com](#)

HOW TO CONTACT US

-  [6019-281 6131](tel:6019-2816131)
-  [603-3326 6222](tel:603-33266222)
-  **Sime Darby Plantation Ecogardens Sdn Bhd,
Sime Darby Plantation Academy,
42960 Pulau Carey, Selangor,
MALAYSIA.**
-  training.ecogardens@simedarbyplantation.com



SEED PROGRAMME:

**BUILD CAPABILITIES
MAXIMISING PERSONAL
EFFECTIVENESS**





OVERVIEW

In today's high-demand, fast-paced and rapidly changing work environment, having competent employees are crucial to organizational success.

Agile and resilient employees are seen to be more efficient and effective at work, significantly impacting the organization's productivity and competitiveness. However, organizations face more significant challenges when trying to help their employees be more effective.

Whether we like it or not, most employees find themselves swamped with never-ending tasks, customer demands and urgent organizational issues requiring an immediate attention, not forgetting their challenges in balancing work and personal life commitment.

As learning is a lifelong process, this programme will encourage participants to be more conscious about their personal development and be seen as highly motivated, engaged, and able to adapt to the changing work environment, consistently making improvements and progress, no matter what their role is.

It shall act as a catalyst to maximise efficacy and promote participants' accountability for their personal growth.

LEARNING OUTCOMES



Comprehend the definition of Personal Effectiveness, understand its importance and purpose, and the benefit of applying what they have learnt and adopt the right approach and practices to be an effective employee



Influence the participants to see the bigger picture, revisit their belief systems, accept the need to embrace new perspectives, and explore a new way of doing things to deliver results and remain competitive.



Help participants assimilate and become fully aware of their roles and responsibilities to be practical and resourceful in the workplace.



Help participants to gauge and accept the current state, identify areas of improvement that require immediate action, and recommend appropriate interventions.



Raise the levels of employee engagement while instilling a sense of purpose, ownership and accountability amongst participants.

LEARNING APPROACH



Fun, up-to-date, effective, appropriate and highly interactive methodologies to provide participants with a practical and refreshing learning experience



Pre-reading material, survey, action plan, post-programme support, demonstration, and other learning interventions



The programme will utilise various digital communication tools to promote the impact of technology in improving personal efficiency and performance.

COURSE OUTLINE

Module 1 – The New Era of Learning

- Master the 5 Techniques to cultivate a shift in perspectives.
- Revisit and refresh understanding of the Universal Growth Principle, Growth Mindset, and Results Pyramid Model to align belief systems.
- Leverage the right resources and technology to drive continuous self-learning and support personal growth.
- Demonstrate practical tools, techniques and approaches to be more resourceful and effective in challenging times.

Module 2 - The Most In-Demand Workplace Soft Skills, Now and Beyond

- Internalize and develop six (6) in-demand workplace soft skills in the new era of work that add value to work performance and productivity.
- Examine and gauge the current state via a skills inventory template and establish practical action plans based on "the three (3) formula".
- Understand the steps and tips to accelerate skills enhancement and learn how to turn personal development stumbling blocks into stepping stones.

Module 3 - Critical Thinking Skills

- Learn the seven steps of critical thinking and apply the right tools and techniques to creative problem-solving and decision-making via a fun and engaging simulation.
- Master the tips to enhance thinking skills and overcome challenges in becoming a critical thinker.

Module 4 - 5A Model to Drive Productivity

- Comprehend the 5A Model to Drive Productivity at the workplace by understanding each step's purpose, interdependencies, and the benefit of practicing this model to support personal and organizational productivity.
- Practical and quick tips to implement and practice the model in the workplace and how to make the learning stick.